



## Evaluation Tips - Week 2

The following links **should be immediately read and reviewed** for details and tools that can be beneficial for teachers and students preparing for FFA Evaluations.

1. [2017 FFA Evaluation Letter](#)
2. [Activities Above the Chapter Level Guide 2016-18](#)
3. [Career Development Events - State Degree Qualification Level](#)
4. [Proficiency Award Minimum Standards for 2017](#)
5. Project Values in AET
  - a. Project values are found on the SAE Experience Manager page in AET in the far right column. These values for Entrepreneurship SAE's represent a loss or a value of items remaining on inventory as unsold, this DOES NOT reveal the profit or income made in the SAE.
  - b. For Placement SAE's, these values appear as hours for unpaid placement, and \$ earned for paid placement SAE's.
  - c. To see income and expense for a year of an SAE, go to FINANCE Tab, Review/Edit Financial Entries, choose Year, Experience, ALL in the Accounting Category and scroll to the bottom and look at right two columns : the left is debit, the right is credit, do the math to determine profit and loss of SAE.
6. Complete Record Book – defined as an SAE record book that has all plan documents complete (**AET:** Pencil  ALL tabs, Budget ) (**PAPER:** Agreements, Budgets and Plans of Practice) and financials that reflect accuracy of student SAE
7. **2017 Nursery Landscape, 212/360 and Ohio FFA Leadership Nights**

These events can count on the State FFA Degree as long as they occur before the 1<sup>st</sup> round of evaluations. To use them, they must be recorded in the following format:

**AET:** Journal on 12/31/16 .....a 2017 entry WILL NOT come to the application  
USE 2017 in the event name – “**2017** 212 Leadership Conference”

**PAPER/Unlocked Application:** Record in record book using correct 2017 participation date  
USE 2016 in the dropdown box of the activity  
USE 2017 in the event name – “**2017** 212 Leadership Conference”